



The Academic Advising Program
Steele Building
Campus Box 3120
Phone (919) 966-5116
Fax (919) 843-4775

ACADEMIC APPEAL SIGNATURES

Last Name _____ First Name _____ PID _____

Course drop(s)/Term(s) [e.g., DRAM 116, Fall 2015]: _____

Retroactive Semester Withdrawal(s) [e.g., Fall 2015]: _____

Student: Please secure the appropriate signature(s) pertaining to your situation.

International Students in F-1 or J-1 status

In most cases, international students in F-1 or J-1 status must maintain fulltime enrollment each fall and spring semester. International students must consult with International Student and Scholar Services (ISSS) regarding the effect that a reduced course load (less than 12 credits) or withdrawal may have (even retroactively) on their immigration status.

The signature of an ISSS representative verifies that the student has been advised about the implications of a drop of a course (or courses) or semester withdrawal to their visa status.

ISSS Signature and Title Date

Students Currently Receiving Veterans' Benefits

The signature of the GI Bill Services Specialist of the Office of the Undergraduate Registrar verifies that the student has been advised about the implications of a drop of a course (or courses) or semester withdrawal to their veteran's benefits.

Registrar's Office Signature and Title Date

Students Receiving Any Type of University-Administered or -Certified Financial Assistance

If you are appealing for a change to your current semester's schedule or a retroactive drop of a course (or courses) or withdrawal for a previous semester, your scholarship or financial aid may be impacted now and in future terms.

The signature of a representative of the UNC Office of Scholarships and Student Aid (OSSA) or the office/department administering the aid verifies that the student has been advised about the implications of a drop of a course (or courses) or semester withdrawal to their financial aid.

Signature, Title, Office Date

Last Name _____ First Name _____ PID _____

Course drop(s)/Term(s) [e.g., DRAM 116, Fall 2015]: _____

Retroactive Semester Withdrawal(s) [e.g., Fall 2015]: _____

Student: Please secure the appropriate signature(s) pertaining to your situation.

Students Enrolled in the University-Sponsored Student Health Insurance Plan

If you are appealing for a change to your current semester's schedule, dropping below six (6) credits may affect your health insurance.

The signature of a representative from Campus Health Services (CHS) verifies that the student has been advised about the implications of dropping below six (6) credits as it relates to their eligibility for student health insurance.

Campus Health Services Signature and Title

Date

Students Currently Active on a Varsity Athletics Team at the Time of Requested Action

If you are an athlete currently active on a varsity athletic team or were active on a varsity athletic team in the semester in which you are requesting an academic accommodation, you must discuss this appeal with your athletic counselor.

The signature of your athletic counselor in the Academic Support Program for Student-Athletes indicates approval for you to proceed with your appeal.

Athletic Counselor Signature

Date